



## Safari shortcuts

You can see many of the shortcuts for Safari next to the menu commands. Here are some additional shortcuts.

ACTION	SHORTCUT
<b>Webpages</b>	
Select the Google search box	Command (⌘)–Option–F
Scroll up, down, left, or right	Arrow keys
Scroll a larger increment	Press Option while you press an arrow key
Scroll down a screen	Page Down key Space bar
Scroll up a screen	Page Up key Shift–Space bar
Open a page in a new tab	Press Command (⌘) while you click a link or bookmark
Open a page in a new tab, and bring tab to the front	Press Command (⌘) and Shift while you click a link or bookmark
Open all bookmarks in a folder in the bookmarks bar in tabs	Press Command (⌘) and click the folder in the bookmarks bar
Close all tabs except for one	Press Option while you click the close button (X) on the tab you want to leave open
See a list of recent pages by name	Position the pointer over the Back or

	Forward button, and then hold down the mouse button until the list appears
See a list of recent pages by address	Press the Option key, position the pointer over the Back or Forward button, and then hold down the mouse button until the list appears
See a downloaded file in the Finder	Click the icon next to the file in the Downloads window

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## Bookmarks

Add a bookmark to the Bookmarks menu	Open the page, and then press Command (⌘)-Shift-D
Add a bookmark to the bookmarks bar	Drag the page icon from the address box to the bar
Move a bookmark on the bookmarks bar	Drag the bookmark left or right
Remove a bookmark from the bookmarks bar	Drag the bookmark off the top of the bar

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## Bookmarks Library

Open the Bookmarks Library	Command (⌘)-Option-B
Select the next bookmark or folder in a collection	Up Arrow or Down Arrow key
Open a folder in a collection	Right arrow key
Close a folder in a collection	Left arrow key
Open a folder in a collection and all the folders it contains	Option-Right Arrow key

Close a folder in a collection and all the folders it contains

Option–Left Arrow key

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Change the name or address of a bookmark

Select the bookmark and press Return or Enter

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Select the next bookmark name or address to change it if text is selected

Press the Tab key

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Finish editing a bookmark

Press the Return or Enter key

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Delete a bookmark in the Bookmarks Library

Select it and press Delete

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